



APPLICATION FOR ISSUANCE OF CERTIFICATES

PART A [To be filled in by the applicant]	
First Name	
Surname	
Other Names	
Registration Number	
Certificate to be issued	
Year of graduation	
Student phone number	
Type and Particulars of Identification Document Employee ID/National Identification Card/Travelling Passport/Driving License / Current Student ID	
No	
Issuing Authority	
Date of issue	
Expiry date	

PART B [To be declared by the Applicant]
<p>I without being forced do hereby admit that, I have collected the above certificate and I shall not hold the Nlab Innovation Academy responsible in a manner whatever in the case of its lost, damage, theft or otherwise. I further declare that the Nlab Innovation Academy shall not stand obligated to re-issue any replacement certificate saves as permitted and in accordance with applicable college Regulations.</p> <p>Student Signature:..... Date:</p>



PART C [For Official Use Only]
Bursar comments regarding fee status and other college's dues:
Recommendation
Certificate to be issued/denied :
Issuing approved/ Not Approved :
Certificate Number :
Date of issued :
Issuing Officer: Name : Signature :.....

Part D

[ATTACHMENTS]

- a. COPY OF TRANSCRIPT
- b. COPY OF ORDINARY LEVEL CERTIFICATE
- c. COPY OF ADVANCE LEVEL CERTIFICATE
- d. COPY OF IDENTIFICATION i.e.,
 - i. Copy of National identity Card, OR
 - ii. Copy of Employment identity Card, OR
 - iii. Travelling Passport, OR
 - iv. Valid Driving licence, OR
 - v. Valid Voter's Registration Card.